

Minutes of the Annual Meeting of Holy Trinity Episcopal Church  
March 17, 2013

The meeting was opened with a prayer.

Trish Ryan was appointed as Secretary.

Nikki Clowers and Karen Beck were appointed as managers of the meeting. The managers announced that there was a quorum.

The following changes were recommended for the 2012 Annual Meeting minutes:

- Louis misspelled (in St. Louis)
- Beck misspelled
- 2<sup>nd</sup> pg., 4<sup>th</sup> para—no s on Mullin
- On Warm nights changes “clients” to “guests”
- Salable should be sellable

Karen Sharp suggested that from now on, last names be recorded. Also, when new elections are made, record the terms, ending year in the minutes. The 2012 Minutes were accepted as amended.

By-laws were noted in the packet. Rev. Leslie said that By-laws and precedent will prevail.

The Vestry slate was presented: Bonnie Branham, Petey Nettles, Nick Short for Vestry; Rick Anderson and Nikki Clowers for Wardens. Motion made to accept the slate; it was seconded. Rev. Leslie noted that since there are opponents, this is a slate and not an election. Slate was ratified.

New Vestry Members/Wardens:

Name	Term	Ending Year (of this term)
Rick Anderson	2 years	2015
Nikki Clowers	2 years	2015
Bonnie Branham	3 years	2016
Petey Nettles	3 years	2016
Nick Short	3 years	2016

Karen Sharp asked if both people on the slate for Delegate should be re-elected now or in alternating years. The subject was discussed as well as for the Wardens. Delegate and Warden openings should come up on alternating years but somewhere along the way they got off-sync with the one-year alternating. Do we want to try to get back on one-year rotation or will we stay with the way it is? If so, it means someone shortening a term to one year. Motion was made to accept Delegate slate, seconded and approved.

Voting for School Board

It was requested that in the future the slate for School Board be presented/posted at least a week ahead of time. It was mentioned that names had been posted via email ahead of time. Suggestion was then made to post them on the website ahead of time.

## By-laws Change

Proposed that all instances of “Board of Governors” in the HT Episcopal Church By-laws be changed to “Board of Trustees”. Mike Mullin explained that the term was changed for the Board because the body is a “Trusteeship”. Karen Sharp asked read each instance of the term change in the By-laws. The change for all instances of “Board of Governors” to “Board of Trustees” in the By-laws to was approved.

## Mike Mullin – Day School Report

Mike congratulated the church on the 300<sup>th</sup> celebration. Regarding the school, he said that things are going well. He discussed:

- Attendance
- School security—Newtown incident has changed thinking. Partnered with Bowie and PG Co. policy and they have begun surveys of their practices and will get a report. Hopes to have a report soon to share.
- Standardized testing—scored in the top 10% nationally.
- Curriculum mapping—what’s being taught when, mapping from 1st on up.
- Accreditation—next year
- 8<sup>th</sup> grade acceptances, all 22 boys who applied to Dematha were accepted. Over \$200K in music scholarships.
- Technology being brought into the school. Every classroom has white board. Reduced class sizes.
- Reiber Athletic Center-->\$35K raised
- 3 basketball courts, 2 volleyball court, lockers, offices; 20,000 sq. ft. total

Mike expressed his appreciation for everything that the Vestry and church has done to help them in their efforts—in particular, moving the Rector to the Rectory which gave them another classroom in the main building; and changing the kitchen.

## Rectory update by Tom Sykes

Finishing touches are happening. There were major delays because of window restoration. Total cost for project thus far is \$145,000. More can be found in Tom’s report in the Annual Meeting reports. A future project that needs to be addressed: storm window replacement.

Mark Powell asked what is happening with the addition that came down. Is there any chance of insurance? No. Possible grant? Grants often come with strings. Chip Harmon said that sometimes the average grant can be as low as \$5000. Vestry would have to consider the limitations given before we accept grant money. It was asked if budget plans been made for extra heating and cooling for the Rectory now that it will be being used. Answer is--Yes, 2013 budget was made accordingly.

Bonnie Branham asked about plumbing. There is no plumbing currently in the Rectory. The addition will have plumbing. Mary Yuhas asked what plans are being made to raise funds for an addition. Rev. Leslie spoke of how it came about that we only have renovated the house as it stands right now--capital campaign scrubbed, old addition fell down.

There was discussion around the question of where the “original” funds came from for the Rectory project. How do we move forward? Space? Mark Powell offered to serve on the committee for a

capital campaign. Alta Canady spoke of her background as a fundraiser. Before capital campaign, we need a needs assessment. Alta would be willing to serve on that committee.

John Horrocks said that we started to look at space issues in 2007. There was a study and a report done at that time. We should look at that report. Or, should we reassess and do another report? Kim Evans said that she was on that committee about space because she was on the original Strategic Planning committee. She is happy to see interest. We can use previous plans to look into concept.

Steve Esmacher said that the excitement around the Rectory and fundraising discussions are great but reminded everyone about our current budget and that pledges are down. We have to maintain the current infrastructure.

#### Organ update

Trish Ryan said that the Vestry agreed to get one more opinion about the Estey organ we currently have. A person would be coming to look at it in the next week or so and give us a proposal on what would be required to get the organ functional. At that point, the Vestry will decide if it's worth it to get the Estey fixed.

#### Ramp discussion

Rick Anderson spoke about the report on a ramp for the Rectory. Rick, Steve, Jim and Gordon met with someone from Historic Society in fall of 2012 about including the funding for the ramp in the grant. Subsequently, they found out that the ramp could not be included in the grant process because it wasn't under construction yet. Since then discussions have been ongoing (with the Vestry and with the Historical Society) about getting a ramp in place to reach the front porch of the Rectory. Mark Powell suggested that the ramp should be connected to the sidewalk coming from the Parish Hall. Alta Canady suggested that we should look to the ADA for a possible grant.

#### Income Report

John Horrocks gave the financial reports.

#### 2012 Report:

Unpledged giving was 103%. Investments did quite well – 125% of what was budgeted, income was 95% of what we budgeted. Expenses were 92% of budgeted expenses. We ended the year with a \$26,000 surplus however we owe the school \$5000 for expenses, so surplus is really \$21. John mentioned that one reason for the surplus was the secretary's salary – Noreen left in May and we didn't replace her until September. In addition, the secretarial hours were reduced.

#### Investment Report

John said that no investment report given at 2012 annual meeting because he was sick. He did the report in June 2012 and anyone is welcome to request that report. Changes were made for investments – investments were separated from any other church funds. Petey Nettles specified that the contribution given in Eddie Clydesdale's name should not be co-mingled with other funds. She also said that the Brandt fund should be a receivable. John said that it is.

#### 2013 Budget

We are down \$32,000 in pledged giving. No raises were given last year; small raises are being given this year. 2.5% to Rector, 1.9% to others. Parish Activities line item is so high for the 300th Anniversary celebration. In addition, the school donated \$5000 toward the celebration and members donated \$3000 so the amount actually spent from Parish Activities will not be as high as budgeted.

Mary Yuhas asked the question of how the raises were determined. John responded that the Vestry decided years ago to agree to CPIU raises (cost of living).

#### Other

Rod Manning and Steve Esmacher thanked the congregation for their support for Warm Nights. They also specifically acknowledged Elizabeth Chamberlain for all her work with shopping for groceries and presented her with a gift certificate as thanks.

Board Trustees were elected: Yvette Galloway, Rod Manning, and Beverly Brown. School Board terms are for 3 years starting July 1. Therefore, the new members will serve until 2016.

#### Discussion

- Jill Anderson spoke of the negativity currently occurring with some of the congregation. She spoke specifically of the person who served to discredit Rick.
- Mary Yuhas suggested that maybe there needs to be a Pastoral-Parish Committee.
- Gerry Perez spoke and reminded everyone that the Vestry is completely approachable.

The annual meeting was adjourned.