

## Vestry Minutes 4/22/2013

The meeting began at 7:05pm.

In attendance: Rev. Leslie St. Louis, Rick Anderson, Nikki Clowers, Karen Beck, Bonnie Branham, John Horrocks, Ed Lewis, Petey Nettles, Trish Ryan, Nick Short, Tom Sykes, and Ken Wenzel. Karen Sharp also attended. Not present: Karl Finley.

### **Rectory:**

Scott Jones gave a presentation showing his drawings for the addition to the rectory. Scott shared that he has been working with the Historic Commission staff on the plans, which go before the HC board on May 21 for approval. The plans include a lift for accessibility. He speculated that if the plans were approved by the Commission that detailed drawings would be done and permits obtained and construction could possibly start in fall 2013. Scott did not have any knowledge about the ramp plans for the rectory.

### **Focus Groups:**

The Wardens presented a draft of focus areas for 2013. We discussed the proposed committee structure (listed below) and projects; and agreed that the committees and projects were in line with our goals for this year and what we heard from the congregation at the annual meeting. Listed with each committee are the Vestry member teams for that committee.

- **Rectory and Other Property:** (Rick Anderson, Ken Wenzel, Tom Sykes, Trish Ryan)
  - Key goals/projects:
    - Oversee completion of renovations to existing rectory building and move in
    - Obtain approval for accessibility ramp for rectory and identify funding sources
    - Form and participate on Capital Campaign for Rectory Committee (which would be responsible for, among other things, assessing needs and ability to raise funds)
    - Determine what to do with the existing organ and moving forward
    - Reconstitute Building and Grounds Committee (and work with committee to assess physical needs)
  - Key stakeholders:
    - Building and Grounds Committee
    - Finance Committee
  - Vestry team:
  
- **Governance:** (Nikki Clowers, Petey Nettles, Nick Short, and Karl Finley)
  - **Key goals/projects:**
    - Update Rev. Leslie's contract agreement
    - Update and revise bylaws

- Identify and implement practices to enhance communications and transparency (use of vestry meeting minutes; vestry agenda; town hall meetings; tidings)
    - Assess use of church buildings by outside groups and develop governance structure
    - Establish working relationship with Finance Committee
  - Key stakeholders:
    - Finance Committee
    - Marketing and Communications Committee
  - Vestry team:
- **Missional Planning:** (Bonnie Branham, Karen Beck, Ed Lewis, and Leslie St. Louis)
  - **Key goals/projects:**
    - Form and participate on committee to develop a missional (aka, strategic) plan for church
    - Conduct comprehensive examination of our Christian Education programs
    - Develop process and schedule for allocating mission funds
    - Work with congregation to identify and promote missional activities in the community
    - Establish working relationship with Hunger Committee
  - Key stakeholders:
    - Finance Committee
    - Hunger Committee
  - Vestry team:

### **Finance Report:**

John gave the finance report.

### **Clydesdale Trust:**

We reviewed and discussed the trust and the use of the funds to date. John outlined the trust document and discussed how and when the money was used, how much was remaining, and in what account the money is located. Petey shared with us her intent for the trust. We agreed that we intended to name a first floor conference room after Eddie in line with the trust; we also discussed that we understood the trust as reading that the money would be used for the construction and renovation phases and that, to date we have fulfilled that agreement. We also agreed that Petey should prepare an addendum to the trust to clarify the intent of the trust and that the vestry would review it. She agreed.

We decided to review and approve the annual meeting minutes next month and discuss options for the organ at a future meeting.

The meeting ended at 9:20pm.