

Vestry Meeting
9/18/13

Present -- Rick Anderson, Ken Wenzel, Tom Sykes, Nikki Clowers, Missy Arroyo, Trish Ryan, Bonnie Branham, Karen Beck

The Vestry welcomed Missy Arroyo, who is taking Petey Nettles's place until the annual meeting in March. At that time, she will have to run for remainder of the term, according to the bylaws.

Finance Report -- Trish said we are low on pledges and unpledged giving, and we are about \$17k under budget. Expenses are a little lower than expected. The hope is that people will catch up their pledges once they get their quarterly statements. We usually do see a gap in pledges in the summer. We are funding the reserves. Evidently they had not been funded in the past; accrual was done but now money is actually being moved. The telephone expense is very high for the office (acct 187208). Tom said that once he got the bill, he'd look into it as well. There was a question what the "miscellaneous" column was for, we will ask John Horrocks about it. We also discussed what was included in the "missions" line item and where the Hunger Committee funds are reflected in the operating budget.

Buildings and Grounds -- We don't have any bids for the rectory yet. Rick pinged Scott Jones, who confirmed that there has not been a bid or budget estimate. Scott will contact Oak Grove to follow up. The 2nd contractor should have an estimate by the end of this week. They also have expertise in historic restorations. We would also like to get a 3rd bid. Nikki said that a 3rd bid might be difficult to get without preliminary engineering plans. The temporary POD will be picked up tomorrow. Tom and Rick cleaned it out last week. Tom spoke with Perry Gordon regarding his Eagle project to restore the nature trail. It's approved, but he needs to get back to Tom with how much fencing timber, mulch, etc he will need. Need to get inexpensive signs to identify the trees; prices are being researched. We need to plan a "blue jean Saturday" to clean up the grounds of leaves, etc. Nikki will contact the school to see about getting the families involved in this event.

Organ -- Trish suggested to put this on the agenda for next month and invite Richard Keller. The more recent estimate said that it could be repaired/restored for approximately \$24k. Richard had pointed out that it would still have a limited range of sounds that it will give versus the

numerous sounds a digital organ would give. We'll invite him to come in October and devote most of the meeting to the organ. If anyone from the congregation asks, we are not using any other funds for the organ than those that have been designated for the organ. Trish will provide the original report as well as the more recent one to the Vestry. We'll also ask Richard as to his preferences for which he'd prefer to play, digital vs pipe.

Governance -- Nikki reported the vestry/board retreat will be October 12. On the 13th, Richard will have the schoolchildren perform during the 10AM service. The board is working on the agenda and speakers for the meeting. The vestry will provide lunch. Nikki will contact Ridgewell's to get a price on catering the lunch and will send an email to have us bring stuff for breakfast. We need to set a date for the next Town Hall meeting, possibly October 20 after the 10am service. All committees should plan on having a presentation to the congregation. Governance is about halfway through revising the bylaws. We will ask Leslie to ask Laurie to come to be the vestry secretary, or we will have to pay someone to be the secretary. It's difficult for a vestry member to take notes and pay attention, and the minutes should be kept in a central location. The person who will fill Rick's seat as warden will serve as such till the next election, then will have to run for his/her own term. This will put the wardens on alternate years for being elected instead of the same year as has happened in the past several years. Nikki moved that the vestry appoint Tom Sykes as Senior Warden in accordance with the bylaws when Rick has stepped down. Rick seconded the motion. The motion was approved unanimously. We also discussed potential candidates to fill the remaining vestry spots. The parish guide is being worked on. Bonnie suggested we need a process for notifying the appropriate personnel should a security or safety incident happen on the campus. There was a discussion about who has keys to which buildings, and who should have keys. It was decided that we should inventory the keys, and discuss with the school about rekeying locks.

Mission -- Bonnie reported that the committee discussed finding somewhere to take a mission trip with adults, either within the US or someplace American-friendly and not too distant. Leslie has said she will get more information. Many things are being considered, but nothing is rock solid just yet. Karen also added that Leslie talked about adult education studies at the last missions meeting. Nikki asked the committee to look into how to spend down the missions line item of \$6K before December and have suggestions at the October vestry meeting. Kelechi Udihiri asked the

committee to help with collecting personal hygiene items for her mission trip to Kenya in November. We discussed potentially partnering with the school to help with this project. Nikki will address this with Elizabeth Albaugh of the school when she speaks with her on other matters.

Nikki moved to approve the August minutes. Rick seconded. The motion was approved. Nikki will send them to Laurie so they will be provided to the congregation.

The meeting was adjourned at 8:33pm. The next meeting will be held on the 3rd Wednesday of next month.

Subsequent to the meeting, Nikki Clowers made a motion, via email, on September 24, 2013, to appoint Dave Rand to the vacant vestry position in accordance to the procedures and terms outlined in the bylaws. The motion was approved by the vestry via email.